

**Local Human Rights Committee
Minutes
November 13, 2013 – 1:00 P.M.
Southside Virginia Training Center
Building 1, Conference Room B**

Attendance: Louis Cei, Carol Gittman, James Pulliam,
Bobby Tuck, Eddie Martin, Ed Schultz

Absent: James Hume

Others: Carrie Flowers, Human Rights Advocate; Taneika Goldman, Human Rights Advocate; Margaret Miller, SVTC Facility Liaison; William Hawkins, SVTC/HDMC Facility Director; Linda Coake, Administrative Assistant; Christina Vernon, Risk Manager; and Zachary Devore, VOPA Representative.

Community Providers: Brandon Eason, Zoe House, LLC; Rafeeq Akbar, Jamull Minor, Structured Living, LLC

Absent: My Brother's Keeper, LLC.

TOPIC/AGENDA	DISCUSSION/MOTIONS	RECOMMENDATION/ACTION	FOLLOW-UP
<i>Call to Order:</i>	The meeting of the Local Human Rights Committee was called to order by Dr. Louis Cei, Chairperson at 1:00 p.m. Dr. Cei thanked everyone for coming and asked all persons present to introduce themselves.		
<i>Closed Session:</i>	Eddie Martin made a motion “ that the LHRC go into closed session pursuant to the Virginia Code 2.2-3.711-1.15 for the protection of the privacy of individuals and their records in personal matters not related to public business. ” James Pulliam seconded.	The motion was approved.	
<i>Facility Review on Abuse Allegations, Informal/Formal Complaints, Unknown Injuries, Peer to Peer and Deaths</i>	William Hawkins, SVTC/HDMC Facility Director, discussed the three abuse/neglect cases which occurred at SVTC during the July, August, and September quarter. Three cases were presented for Hiram Davis Medical Center. SVTC had 1 death for the third quarter. Chris Vernon, Quality Risk Manager for SVTC reported that there were no unknown injuries and no peer-to-peers for the quarter; two serious incidents which included one death for the quarter were reported. HDMC had 2 unknown injuries, no peer-to-peers, 2 serious injuries and 3 deaths were reported.		

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	No complaints were received during the third quarter for either HDMC or SVTC.		
Roll Call:	<u><i>Return to Open Session</i></u> Upon reconvening into open session, the Local Human Rights Committee certified that only public business matters lawfully exempted from statutory open meeting requirements and only public business matters identified in the motion to convene the Closed Session were discussed in Closed Session.	Louis Cei – so certified Bobby Tuck – so certified Ed Schultz – so certified Carol Gitman – so certified Eddie Martin – so certified James Pulliam – so certified	
	Eddie Martin made a motion to accept the reports presented by the Facility Director. Ed Schultz seconded.	Motion passed.	
Minutes:	A motion was made by Bobby Tuck and properly seconded by James Pulliam to approve the August 14, 2013, minutes.	Motion passed.	
Public Comments:	Chairperson, Dr. Cei announced the public comment period and invited individuals to come forward to address the committee.	Being none, the public comment period was closed.	
New Business:	Mr. Hawkins presented a report on the census, staff reductions, and Central Office plans.		
Community Provider-Affiliate Reports:	Mr. Brandon Eason, Zoe House, LLC; and Rafeeq Akbar and Jamull Minor, Structured Living, LLC, presented their reports. Bobby Tuck made a motion to accept the community affiliate reports from ZOE House, LLC, and Structured Living Mental Health Services and Support. James Pulliam seconded. The absence of My Brothers' Keeper was noted. Committee instructed Taneika Goldman to send a letter to inform them of the importance of being in attendance at LHRC meetings. They will receive a citation if not present at the February meeting.	Motion passed.	
Advocate's Update:	Taneika Goldman, Human Rights Advocate, announced that an administrative training session will be held at 12 noon at the February 12, 2014, meeting.		

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<i>Facility/Affiliate Discussion</i>	<p>Chairperson Cei deferred the Facility/Affiliate Discussion to the Advocate.</p> <p>The following items need to be discussed and finalized due to SVTC closing in the spring: future meeting locations, support to the LHRC and need for a provider support-liaison to the committee.</p>		
<i>Adjournment:</i>	<p>Having no further business, the meeting was adjourned at 2:13 p.m.</p> <p>The next LHRC meeting will be held at 1p.m. on Wednesday, February 12, 2014, at SVTC in Building 1, Conference Room B. An administrative/training session will be held at 12 noon.</p>		